

**Basma Al Tawfeer Trading Establishment**

Applicant : Fatima Ahmed Yahya Al-Maadi  
Subscriber ID : 674868 Unified number : 7002078538  
C.R : 4030080615 Phone Number :  
Date : 13/04/2026 Request number : 754780  
Employee : 8814



**مؤسسة بسمة التوفير للتجارة**

مقدم الطلب: Fatima Ahmed Yahya Al-Maadi  
رقم الإشتراك: 674868  
الرقم الموحد: 7002078538  
رقم الهاتف :  
التاريخ: 13/04/2026  
رقم الطلب: 754780  
الموظف: 8814

To: Consulate Of Turkey,  
Jeddah, KSA.

Your Excellency

We would like to acknowledge the following information pertaining to its Associate:

Name	SHEHAB ABDULMALEK ABDULSALAM SHARAF
Nationality	Yemen
Hiring Date	01/10/2024
Position	Sales Representative
ID NO	2520187887
Passport No	16463720
Date Of Expire	31/03/2032

His monthly income (5,600 Saudi Riyals) with other additional benefits as per the incorporation policy and is under an unlimited-term employment contract. This certificate is issued to Mr.SHEHAB ABDULMALEK ABDULSALAM SHARAF for him to travel to Turkey for tourism .We kindly ask you to work for the needy and we promise and are ready to take over them return to Saudi Arabia after completing his visit.

Your usual cooperation in granting him the required visa is always met with the highest appreciation.

Thank you for your usual assistance and cooperation

Very truly Yours,

HR Manager